ICAB Governance Pack 2026–2028 (Lean Committees Model)

Committee Architecture Summary

To align with the ICAB Strategy 2026–2028 and global governance best practice, ICAB will operate a lean set of standing committees focused on governance, oversight, and specialist judgement; operational execution will be handled by the Secretariat. Time-bound priorities will be delivered through Task Forces with clear deliverables and sunset clauses.

Committee Terms of Reference (Standard Template)

Each committee ToR should use a consistent structure to strengthen clarity and effectiveness:
1) Purpose and strategic alignment
2) Authority and delegation (Council-delegated decisions vs recommendations)
3) Scope of responsibilities
4) Annual outputs and KPIs
5) Composition (Chair/Deputy, co-option, D&I targets, independence requirements where relevant)
6) Meetings, quorum [1]and decision-making
7) Reporting and documentation
8) Conduct (conflicts of interest, confidentiality)
9) Annual self-assessment and ToR refresh

Member Value & Communications Committee (MVC)

Purpose

Advance member value, engagement, retention and ICAB visibility through member-centred programming and integrated communications.

Key responsibilities

[1] "Reference is made to the proposed amendment to the ICAB By-Laws, By-Law 37. (6) The quorum requirement therein, namely that sixty per centum (60%) of the members of a Committee be present at a meeting, will apply to this document."

- Maintain a member engagement plan and communications calendar (Secretariat executes).
- Operate a Public Sector Advisory Stream (quarterly) to ensure inclusion and relevance.
- Measure and report engagement outcomes (reach, participation, satisfaction).
- Support APP on advocacy communications and ECS on student/outreach messaging.

Minimum annual outputs

- Annual engagement plan and calendar.
- Quarterly engagement analytics dashboard.
- Membership growth/retention insights and improvement actions.

Composition

Minimum 5 members with communications and engagement capability; Public Sector Advisory Group convened quarterly as needed.

Meetings

Minimum quarterly; additional meetings as required.

Reporting

Quarterly report to Council; annual report to members as applicable.